

## Rules & Regulation

1. Admission to hostel will be confirmed only after the student has paid the hostel Charges (including mess charges and security) in full.
2. At the time of Admission the student has to deposit a security of Rs.2000/- which is refundable after the completion of stay in the hostel.
3. The student has to pay hostel charges on quarterly basis (that is 3 months)
4. If the students remained absent for 15 days or more then 15 days only then the mess charges will be adjusted accordingly otherwise student has to pay the whole charges of hostel+ mess for the month.
5. If the student after taking admission in the hostel and payment of hostel charges for the three month leave the hostel in between then the hostel charges will not be refunded except hostel security.
6. Residing in the hostel and opting mess facility is not compulsory but once admitted / opted will /mess earlier or is expelled from the hostel for whatever reason.
7. Students are required to share room. Hostel rooms allotted at the time of admission shall not be changed / exchanged during the academic year.
8. Occupant is not allowed to do any repairs, unnecessary nailing and pasting pictures / posters on the wall.
9. The rooms will be handed over to the occupant in a good condition. Any breakage / damage of hostel furniture will be recovered from the security charges.
10. Students are Responsible for cleanliness of room and furniture. No rubbish will be thrown around the hostel premises.
11. During semester and vacations, hostel will remain closed for the renovation process and no students shall reside in the hostel.
12. Cooking is strictly prohibited in hostel rooms. Food will not be served in the room except in case of sickness. Caretaker/ Warden must be informed of illness immediately.
13. Students will strictly follow the mess timing menu and no request except in case of illness will be entertained for special personal menu.
14. Food, crockery, cutlery etc. from the mess shall not be taken to the hostel room.
15. Discipline and punctuality will be maintained at all times.
16. Lights/ Fans must be switched of when not in use. Water taps should be closed after use. Economical use of electricity and water is mandatory.
17. Smoking , consumption of hard drinks / wine is strictly prohibited.
18. Abusive language and quarreling in the hostel premise will be prohibited and will attract Punishments.
19. Students are advised for their safety not you play/fiddle with any electrical switches/ plugs / fitments etc.
20. Students are not allowed to use appliance viz. heaters, stoves etc. in the rooms.
21. Students are responsible for the security of their money and valuables. They are advised not to keep jewellery / expensive cash in their room/ on person. Complaint regarding damage/ loss of such valuables will not be entertained.
22. Guests are not permitted to stay in the hostel. Students of opposite sex are not permitted to enter the hostel premises. Students of the state / locals are prohibited to meet the hostel girls on any pretext what so every without prior permission of the caretaker/ warden.
23. Any dispute regarding the hostel mess or the persons associated will brought to the notice of the warden immediately.

I..... have read all the rules and regulations carefully and solemnly declare to abide by these during stay in the hostel.

Date\_\_\_\_\_

Parents Signature.....

Signature applicant.....